

The meeting was called to order at 7 p.m.

The minutes from the October 8, 2015 meeting were approved. In the October, we had 229.7 parent volunteer hours at Highland.

Reports

- **Treasurer-**A motion was made and approved to move unused money, \$500, from Fall Family Event to Field Day in the budget. With our KidStuff fundraiser we made \$2585. A motion was made and passed to move \$1000 from Book Club to the Misc. line item. Book Club is still in transition and will begin sometime in 2016. Marcos earned \$294 so far for the school year, Mrs. Kruse's class won for October and Mrs. Timberlake's class won for the November challenge. A motion was made and approved to accept the Treasurer's budget.
- Bob and Dan attended the Ohio PTA Fall Conference at Revere H.S. on Nov. 5th. They met with the PTA By-Laws Director. We can make our Executive Committee any size we want and we can make changes to our current by-laws to reflect our school size and streamline our meetings.
- **V.P. Committees-** All chairs are filled for the committees, just a few more co-chairs are needed. Contact Jen Britton at britton0211@gmail.com to help. Volunteer Spot is being used this year for sign ups where volunteers are needed. Brian will put Volunteer Spot on the highlandpta.org web site. It can be used by all committees. Breakfast with Santa is all set and ready with many volunteers, but so far a very low number have turned in forms to attend. On Friday, Nov. 13, Jen and Janelle will decide whether or not we have enough attending to still hold the event.
- **Reflections-**Kris said a total of 23 wonderful projects were turned in. Judging will be on Nov. 17th and the projects will be on display at the Stow-Munroe Falls Library from Dec. 10-14.
- **COSI on Wheels-**Please sign up on Volunteer Spot to help on December 8th. Slots are available to help in the morning, during lunch or in the afternoon. Also, help is needed unloading COSI items on Dec. 7 in the evening. Any questions email, Janelle at jmaruna@neo.rr.com.
- **Web site-**There are a total of 165 people signed up for the web site. Brian will upload info from Jen, when it is received, on committees, so it is available on the highlandpta.org site.
- **Landscaping-**On Saturday, Nov 14 from 9-noon we will rake and clean up the school yard. There were 2 trees cut down and wood is available for free.
- **Clock Committee-**The front face clock on the school has not been working for many years, just the clock insides need fixed. Bob and Dan are looking in Hudson and Portage Lakes to find someone who can work on this.
- **Principal's Report-**Mrs. Graziano thanked the PTA for the Conference dinners and coming to conferences. The Halloween parties were great! The teachers are thankful for the Scholastic Bucks to use in their classrooms. Upcoming breaks are Nov. 25-27 and Dec. 21-Jan. 3. There were new interior lights installed in Highland and we will have a few windows replaced. There have been many wonderful conferences for teachers to attend this Fall. The conferences have been on grade specific writing instruction, google classroom, safety in services and grade level curriculum meetings. Mrs. Graziano attended the "Leader and Me" leadership conference to help build highly effective students. It enables each kid finds their niche in school leadership.
- **Staff Break Room Reno-**There were 12 feet of used upper and lower cabinets donated to Highland. Kurt Westover (kwestover@tcco.com) is getting quotes on a countertop as well as a quote to run cold

and hot water lines to a permanent cooler in the Staff break room. Some painting would also be done. A quote was received to put in a sink and run plumbing from the bathroom in the Library to the Staff break room, cost of \$7,690. A motion was made and passed to spend up to \$1000 from carryover budget from last school year to start on the Staff break room upgrades.

- **Shed project-** One and possibly 2 storage sheds are needed on Highland property to store the snow blower, lawn equipment etc. Two Eagle scouts would like to help.
- **Fundraisers-** **Five Below** for Friday Nov.27-29 . Must take the flayer for Highland PTA to receive 10%.
TGI Fridays- Saturday, Dec. 12. Must take the flyer for Highland PTA to receive 20%.

PTA Meeting 2nd Thursday at 7 p.m.- **Jan 14, Feb 11, March 10 and April 14**

SMF PTA Council Meetings- Nov 17 Lakeview, Dec 8 High School, Jan 19 Indian Trail, Feb 16 Kimpton, **March 15 Highland**, April 19 Riverview, May 17 Woodland

The meeting was adjourned at 8:20 p.m.