

Present: Janelle Maruna, Bob Brantsch, Debbie Mancuso, Rachel Randolph, Meg Schofield, Amy Ketler, Dan Garrett, Alanna Updegraff, Kristen Vosecky, Jen Britton

Meeting called to order at 7:02

Meeting minutes from Aug 12, 2015 were approved

### Reports:

- Root beer party was a huge success, we will plan to do again. Estimate 200+ floats made!
- Staff work day lunch-the staff loved it. Food was from La Shish who gave us 50% off.
- Open house- Many folks signed up for PTA memberships and many spiritwear shirts were sold. Next year have a banner in the gym designating 2-3 chrome books for [highlandpta.org](http://highlandpta.org) sign ups.
- Papa John's summer fundraiser- we earned \$157. We will do again next summer.
- Marco's fundraiser began Weds, Sept 2 and will be the first Weds of each month through May. We earn the most from online orders by choosing Highland and choose your teacher. We get credit for call in order, just not as much.
- Front school Sinage- Dan asked for event information so he can put it on Highland's front yard sign each month and give what abbreviations you'd like.
- Volunteers- Jen and Meg have a form going home asking for room parent sign ups (head room parent too) as well as another opportunity to sign up to help on a committee. Meg will send out reminders to parents to get fingerprinted so they can volunteer at Highland.
- COSI on wheels is on Dec. 2. We have 15 volunteers and need a total of 20.
- KidStuff fundraiser- books will go home on Friday, Sept 11 with an info sheet. If you sell 5 books yours is free!
- Author Drew Daywalt- he will present to Highland kids on Sept. 21. His books will be for sale to parents through the Learned Owl. Info will be given to parents and on [highlandpta.org](http://highlandpta.org).
- Website- please send attachments in pdf form.
- The Executive board will continue discussions on value based PTA dues so we'd do little fundraising. We would keep Marcos, Box tops and Acme.

### Old Business:

- Financial Review Committee- Last year Treasurer will give records over next week. Alanna hopes to have last year's financial records reviewed with her committee by mid to end of Sept.
- Janelle made a recommendation to our insurance coverage to include commercial liability, bond coverage and non-profit liability. It will cost \$365/year. It was approved.
- By-Laws Review Committee- Rachel and Dan will head and look for more volunteers.

- Fall Fetsival is cancelled for this school year due to not having a place to hold the event. We are brain storming to have a smaller event this Fall.
- Winter Fest- Dec. 5 with Janelle and Jen co-chairing. Approximatly 8 voluteers will be needed. The Highland Singing Eagles to perform, a visit from Santa, a Santa shop, and breakfast. Also, get the boy scouts and girl scouts to help with serving food and clean up. It will be held at the Siver Spring lodge.

#### **New Business:**

- Newsletter- Jen will handle the monthly PTA newsletter and distribute electronically. Please give info to Jen by Sept. 11 so she can have Mrs. Graziano approve.
- Future Exceutive meetings- only have as needed. We had 6 over this past summer. Minutes are on [highlandpta.org](http://highlandpta.org).
- Bob to clean out and defrost the PTA freezer in the staff lounge.
- Staff lounge upgrades- Mrs. Graziano has contacted the district about having someone come out to evaluate the possibility of having plumbing run to the lounge and having a sink put in for a water source. Highland PTA will donate funds to pay for renovation. Dan will put a suggestions box in the staff lounge to ask for ideas from staff to make other improvements.
- Landscaping- clean up days on the schools grounds coming later in the Fall.
- PTA publications- we all read and present any good ideas.
- Box Tops- we will start having a drawing once a month. Need to advertise Box Tops benefits.
- In just the 3 days of school in August, we had 9 hours and 40 minutes of parent volunteering!

#### **Announcements:**

- Fingerprinting will be available at the Sept 10 PTA meeting and anytime at the BOE( call 330.689.5445).

PTA meetings will be held on the 2<sup>nd</sup> Thursday at 7 pm, **Sept 10, Oct 8, Nov 12, Jan 14, Feb 11, Mar 10, April 14**. There will be 4 NHS students from the high school to provide child care at our PTA meetings.

Meeting adjourned at 8:15



Highland Executive Committee  
September 2, 2015 7 pm  
Meeting Minutes